

JEFFERSON/FRANKLIN CONSORTIUM  
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING  
April 24, 2025  
1:30 P.M.

Zoom: <https://us02web.zoom.us/j/88489271480?pwd=80zCRjEWYn7NRUFiLoegZ6LzNZDDol.1>

AGENDA

- I. Call to order – Robert Francis  
Roll-call: Please type in the chat if you are in attendance.
- II. Minutes of January 25, 2025, meeting  
*-Request motion to approve January 2025 meeting minutes as presented*
- III. Introduction of Newly Nominated Board Members – Jane Kost
  - a. Kayla Gregory – Sonaca North American
  - b. Mary Moriarty – Department of Social Services
  - c. Carla Carver – Ardagh Glass
  - d. Joel Pikey – Mid America Carpenters Regional Council*\*Nominated members will become official members on July 1, 2025.*
- IV. Election of Officers – Jane Kost
  - a. Current officers are: Chairman, Robert Francis and Vice-Chairman, David Crump
  - b. Current Executive Committee: Robert Francis, David Crump, Nicole Hillemeier and Andrew Held
  - c. Current Finance Committee: Executive Committee members (same as above)
- V. Workforce Services Updates
  - a. Office of Workforce Development (OWD) – Valerie Moore
    - i. Arnold Job Center – Megan McEwen
    - ii. Washington Job Center – Tina Davis
  - b. Adult, Dislocated Worker, and Youth Program – Trish Davids
  - c. On-the-Job Training/Incumbent Worker Training Program – Danielle Boehm
  - d. Business Services Team – Leanna Eckhoff
- VI. Jefferson/Franklin Consortium Monitoring and Oversight – Mary Brown
  - a. Workforce Innovation and Opportunity Act (WIOA) Program Year (PY) Performance to Date (7/01/2024 – 3/31/2025)
  - b. Honkamp, P.C., St. Louis, performed the annual audit for PY'23 (07/01/23 – 6/30/24). There were no questioned or disallowed costs.
  - c. Financial monitoring - Booth Management Consulting, LLC
- VII. Funding Allocations with Jefferson/Franklin Consortium for PY'25 (7/01/25 – 6/30/26) – Mary Brown
  - a. WIOA Adult/Dislocated Worker and Youth Funding Allocation
  - b. Department of Social Services (DSS) Jobs League and SkillUp Funding Allocation  
*-Request WDB approval, in concurrence with the chief local elected officials, to accept funding when allocated and to submit the Contracts, Agreements and Budgets as required.*

- VIII. Audit Services – Mary Brown  
***-Request** WDB approval to proceed with formal advertised competitive bid process to procure audit services for the audit period of 7/01/24-6/30/25.*
- IX. Selection of Program Year 2025 (7/01/25-6/30/26) Jefferson/Franklin Consortium Employment and Training Programs Service Providers and One Stop Operator – Mary Brown  
***-Request** WDB approval, in concurrence with the Youth Committee, to exercise first option to extend and issue a new one-year contract to MERS Goodwill for WIOA staffing, DSS staffing and One-Stop Operator costs for PY'26. Contract amounts are contingent on PY'26 funding availability.*
- X. Workforce Partner Updates
- a. East Central College – Joel Doepker
  - b. Jefferson College – Chris DeGeare
  - c. Four Rivers Career Center – Philip King
  - d. Adult Basic Education and Literacy – Alice Whalen
  - e. Adult Basic Education and Literacy – Julie Johns
  - f. Vocational Rehabilitation – Amanda Black
  - g. Economic Development Corporation of Jefferson County – Donna Litton
  - h. Franklin County Economic Development – Aaron Griesheimer
  - i. MWA/SkillUp/Jobs League – Samantha King
  - j. Jefferson Franklin Community Action Corporation – Cathy Poole
- XI. Civilian Labor Force Data – Robert Francis
- XII. Governor's Conference on Economic Development – September 3-5, 2025, Branson, MO.
- XIII. Next WDB meeting will be held on August 28, 2025, at 1:30 p.m.