

JEFFERSON/FRANKLIN CONSORTIUM  
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING

October 31, 2024

1:30 P.M.

Zoom: <https://us02web.zoom.us/j/88489271480?pwd=80zCRjEWYn7NRUFiLoegZ6LzNZDDol.1>

AGENDA

- I. Call to order – Robert Francis
- II. Minutes from August 29, 2024, meeting
  - **Request** motion to approve the August 2024 meeting minutes as presented.
- III. Annual Review of the Conflict-of-Interest Disclosure Statement – Jane Kost
- IV. Workforce Services Updates
  - a. Office of Workforce Development (OWD) – Valerie Moore
    - i. Arnold Job Center – Megan McEwen
    - ii. Washington Job Center – Tina Davis
  - b. Adult, Dislocated Worker, and Youth Programs – Trish Davids
  - c. On-the-Job Training/Incumbent Worker Training Programs – Eric Kappel
  - d. Business Services Team – Leanna Eckhoff
- V. Jefferson/Franklin Monitoring and Oversight – Mary Brown/Leanna Eckhoff
  - a. Workforce Innovation and Opportunity Act (WIOA) Program Year (PY) 2024 Performance to Date (7/01/2024 – 9/30/2024)
  - b. PY'23 (7/01/23 – 6/30/24) Annual Performance History Report
  - c. Enhanced Equal Opportunity monitoring of Eligible Training Providers
  - d. PY'23 (7/01/23 – 6/30/24) Equal Opportunity Employment Data Analysis
- VI. Jefferson/Franklin Consortium Negotiated Performance Rates for PY'24 (7/01/24 – 6/30/25)– Mary Brown
- VII. Jefferson/Franklin Consortium for Funding Allocations PY'24 (7/01/24 – 6/30/25) – Mary Brown
  - a. Incentive Funding \$25,000
- VIII. Audit Services – Mary Brown
  - **Request** WDB approval to exercise the second option to extend the contract for audit services with Honkamp, P.C., covering the period of 11/1/24-6/30/25.
- IX. Jobs League Program Update – Trish Davids
- X. Workforce Partner Updates
  - a. East Central College – Joel Doepker
  - b. Jefferson College – Chris DeGeare
  - c. Four Rivers Career Center – Philip King
  - d. Adult Basic Education and Literacy – Alice Whalen
  - e. Adult Basic Education and Literacy – Julie Johns
  - f. Vocational Rehabilitation – Amanda Black
  - g. Economic Development Corp of Jefferson County – Donna Litton
  - h. Jefferson Franklin Community Action Corporation – Cathy Poole

XI. Civilian Labor Force Data – Robert Francis

- XII. 2025 Local Workforce Development Board meetings will be on:
- a. January 30, 2025
  - b. April 24, 2025
  - c. August 28, 2025
  - d. October 30, 2025