

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING

April 27, 2023

1:30 P.M.

Zoom: <https://us02web.zoom.us/j/82345424478?pwd=c2daM3BXR244aUIhUVNvVEx0a3h6Zz09>

AGENDA

- I. Call to order – Robert Francis
Roll-call: Please type in the chat if you are in attendance.
- II. Minutes of January 26, 2023, meeting

-**Request** motion to approve January 2023 meeting minutes as presented.
- III. Workforce Services Updates
 - a. Office of Workforce Development (OWD) – Valerie Moore
 - i. Arnold Job Center – Kelsey Snider
 - ii. Washington Job Center – Brian Heldenbrand
 - iii. Employment Relations Team (ERE) –Tyanna Broadway
 - b. Adult, Dislocated Worker, and Youth Program – Trish Davids
 - c. On-the-Job Training/Incumbent Worker Training Program – Eric Kappel
- IV. Jefferson/Franklin Monitoring and Oversight – Mary Brown
 - a. PY'22 Workforce Innovation and Opportunity Act (WIOA) Performance to Date
 - b. Workforce Development Board Recertification
 - c. Schowalter & Jabouri, P.C., St. Louis, performed audit of Jefferson/Franklin Consortium for the PY '21 (07/01/21-6/30/22).
 - d. Financial Monitoring
- V. Audit Services – Mary Brown

-**Request** WDB approval to exercise first option to extend audit services for the audit period of 7/01/22-6/30/23 to Schowalter & Jabouri, P.C., St. Louis.
- VI. OWD Workforce Innovation and Opportunity Act Annual Agreement and Funding Allocations with Jefferson/Franklin Consortium Program Year 2023 (7/01/23 – 6/30/24) – Mary Brown

-**Request** WDB approval, in concurrence with the chief local elected officials, to submit OWD Annual Agreement and Planned Budget Summaries as required.
- VII. Jefferson/Franklin Consortium Program Year 2022 (7/01/22 – 6/30/23) Additional Funding Allocation – Mary Brown
 - a. Annual Agreement Incentive Funds (\$75,000)
 - b. Temporary Assistance for Needy Families SkillUp (\$30,000)
 - c. Non-Federal Funds (\$40,000)
- VIII. Selection of Program Year 2023 (7/01/23-6/30/24) Jefferson/Franklin Consortium Employment and Training Programs Service Providers and One Stop Operator – Mary Brown

-**Request** WDB approval, in concurrence with the Youth Committee, to exercise second option to extend and issue a new one-year contract to MERS/Missouri Goodwill Industries for WIOA

Title I Adult, Dislocated Worker, and Youth staffing and one-stop operator costs for PY'23. WIOA service provider contract amounts are contingent on PY'23 funding availability.

- IX. PY'20-PY'23 Jefferson/Franklin WIOA Local Plan (7/1/20-6/30/24) Updates – Leanna Eckhoff
 - a. Letter dated February 07, 2023, Jefferson/Franklin Two-Year WIOA Local Plan Modification (#4) OWD Approval.
 - b. OWD Issuance 11-2022, One-Stop Center Memoranda of Understanding and Infrastructure Funding Agreements for Local Workforce Development Boards.

- X. Jefferson/Franklin One-Stop Certification Process – Valerie Moore
 - a. Certification reviews occurred on March 28th (Arnold) and March 29th (Washington) in accordance with OWD Issuance 06-2022, Missouri Job Center Certification Review Issuance.

- XI. Missouri Apprenticeships – Jane Kost

- XII. Workforce Partner Updates
 - a. East Central College – Joel Doepker
 - b. Jefferson College – Chris DeGeare
 - c. Four Rivers Career Center – Philip King
 - d. Adult Basic Education and Literacy – Alice Whalen
 - e. Adult Basic Education and Literacy – Julie Johns
 - f. Vocational Rehabilitation – Amanda Black
 - g. Jefferson County Economic Development – Rosie Buchanan
 - h. Franklin County Economic Development – Sal Maniaci
 - i. MWA/SkillUp/Jobs League – Samantha King
 - j. Jefferson Franklin Community Action Corporation – Jill Quaid

- XIII. Civilian Labor Force Data – Robert Francis

- XIV. Governor's Conference on Economic Development – September 6-8, 2023, Lake of the Ozarks

- XV. Next WDB meeting will be held on August 24, 2023, at 1:30 p.m.