

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING

August 25, 2022

Jefferson/Franklin Consortium Workforce Development Board held a video conference meeting on August 25, 2022, at 1:30 p.m. with members attending virtually.

The meeting was called to order by Robert Francis, Chair.

Attendance was taken and a quorum was present. The following WDB members were in attendance: Board Chair, Robert Francis, Board Vice-Chair, David Crump, Nicole Hillemeier, Debbie Durham, Jeff Cartnal, Chris Vansickle, Amanda Black, Emma Fox, Scott Pagel, Julia Kampert, Annette Kendrick, Alissa Krueger, Alice Whalen, Todd Tracy, Julie Scannell, Chris DeGeare, Jeannie Ray, Steve Markus, Jill Quaid, and Andrew Held. Other interested parties in attendance: Jefferson County Executive, Dennis Gannon, Vickey Bonney, Tyanna Broadway Brian Heldenbrand, Mary Brown, Jane Kost, Trish Davids, Eric Kappel, Shirley Wilson, Bryan Herrick, Lora Warner, Julie Johns, Mirza Bijedic, and Leanna Eckhoff.

Motion was made by David Crump, seconded by Andrew Held, to approve the minutes of the April 28, 2022, Workforce Development Board (WDB) meeting (Agenda Item II.)
Motion carried.

Workforce Services Reports (Agenda Items IV. a-e) were presented as follows:

- a. Office of Workforce Development (OWD) Update
 - i. Job Center Surveys – Valerie Moore
 - ii. Arnold Job Center – Trish Davids
 - iii. Washington Job Center – Brian Heldenbrand
- b. Adult, Dislocated Worker, and Youth Program
- c. On-the-Job Training/Incumbent Worker Training Program – Eric Kappel
- d. Employment Relations Team (ERE) – Vickey Bonney
- e. Business Services Team – Bryan Herrick

Monitoring and Oversight (Agenda Items V. a-h) – Mary Brown & Leanna Eckhoff

- a. Program Year (PY) 2021 (7/1/2021-6/30/2022), 3rd Quarter Statewide Report Card
- b. PY'21 Workforce Innovation and Opportunity Act (WIOA) Jefferson/Franklin Final Program Performance
- c. Upcoming PY'22 (7/01/22 - 6/30/23) Jefferson/Franklin Performance Program Negotiations
- d. PY'21 Jefferson/Franklin Annual Report
- e. PY'21 OWD Annual Compliance Report
- f. PY'21 Equal Opportunity Monitoring
- g. PY'21 Final OWD/WIPFLI CPA Firm Financial Monitoring
- h. PY'21 Jefferson/Franklin Sub-State Compliance Monitoring Report

Not Approved

Jefferson Franklin PY'22 (07/01/2022-6/30/2023) funding. (Agenda Item VI.) – Mary Brown

Jefferson Franklin Workforce Innovation and Opportunity Act (7/1/2020-6/30/2024)

Local and Regional Plan (PY'20-PY'23) Two-Year modification approval and submission of Local Plan modification #4 for the Planning Budget Summaries. (Agenda Item VII.)

Request for Proposal (RFP) results for Audit Services.

Motion made by Chris Vansickle, seconded by Jeff Cartnal to accept Schowalter & Jabouri, P.C., St. Louis bid and move forward with procuring audit services for the audit period of 7/1/21-6/30/22 (Agenda Item VIII.) Motion carried.

The following organizations presented Community Workforce and/or Economic Development updates (Agenda Item IX.) :

- East Central College – Joel Doepker
- Jefferson College -- Chris DeGeare
- Jefferson County Adult Education and Literacy – Julie Johns
- Franklin County Adult Education and Literacy – Alice Whalen
- Vocational Rehabilitation – Amanda Black
- Jefferson Franklin Economic Development -- Todd Tracey
- Franklin County Economic Development – Sal Maniac

Civilian Labor Force Data was reviewed by Robert Francis. (Agenda Item XI.)

Upcoming Governor's Conference on Economic Development will be held August 31st – September 2nd, 2022, in Springfield, Missouri. (Agenda Item XI.)

The next WDB meeting will be held October 27, 2022, at 1:30 p.m. (Agenda Item XII.)

Motion to adjourn