

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING

August 25, 2022

1:30 P.M.

Zoom: <https://us02web.zoom.us/j/86040989581?pwd=cTBIYlgYSUd4KzQxMjhOWUxBOQ3JGdz09>

AGENDA

- I. Call to order – Robert Francis
Roll-call: Please type in the chat if you are in attendance.
- II. Minutes of April 28, 2022, meeting
- III. Welcome – Jane Kost
- IV. Workforce Services Report
 - a. Office of Workforce Development (OWD) Update
 - i. Job Center Surveys – Leanna Eckhoff
 - ii. Arnold Job Center – Kelsey Snider
 - iii. Washington Job Center – Brian Heldenbrand
 - b. Adult, Dislocated Worker, and Youth Program – Trish Davids
 - c. On-the-Job Training/Incumbent Worker Training Program – Eric Kappel
 - d. Employment Relations Team (ERE) – Vickey Bonney
 - e. Business Services Team – Bryan Herrick
- V. Monitoring and Oversight – Mary Brown/Leanna Eckhoff
 - a. Program Year (PY) 2021 (7/1/2021-6/30/2022), 3rd Quarter Statewide Report Card
 - b. PY'21 Workforce Innovation and Opportunity Act (WIOA) Jefferson/Franklin Final Program Performance
 - c. Upcoming PY'22 (7/01/22 - 6/30/23) Jefferson/Franklin Performance Program Negotiations
 - d. PY'21 Jefferson/Franklin Annual Report
 - e. PY'21 OWD Annual Compliance Report
 - f. PY'21 Equal Opportunity Monitoring
 - g. PY'21 Final OWD/WIPFLI CPA Firm Financial Monitoring
 - h. PY'21 Jefferson/Franklin Sub-State Compliance Monitoring Report
- VI. PY'22 (7/01/22-6/30/23) Funding – Mary Brown
 - a. WIOA Adult, Dislocated Worker and Youth Formula Funds (\$294,055, \$255,349, and \$277,498 respectively)
 - b. Equal Opportunity Grant (\$25,000)
 - c. Skill-Up and Jobs League Department of Social Services Funding (\$185,000)
 - d. OWD Discretionary Funding (\$18,000-
- VII. PY'20-PY'23 Jefferson/Franklin WIOA Local Plan (7/1/20-6/30/24) Updates – Mary Brown
 - a. Letter dated June 13, 2022, Jefferson/Franklin Two-Year WIOA Local Plan Modification (#3) OWD Approval
 - b. Submission of local Jefferson/Franklin Plan Modification #4, including updated Adult, Youth, Dislocated Workers Planning Budget Summaries
- VIII. Audit Services – Mary Brown

-Request WDB approval to accept audit service bid proposal and contract for audit services for the audit period of 7/01/21-6/30/22

- IX. Workforce Partner Updates
 - a. East Central College – no report
 - b. Jefferson College – Dr. Christopher DeGeare
 - c. Adult Basic Education and Literacy – Alice Whalen/Julie Johns
 - d. Vocation Rehabilitation – no report
 - e. Economic Development – Todd Tracy/Leanna Eckhoff for Sal Maniaci
 - f. MWA/SkillUp/Jobs League – no report
 - g. Jefferson Franklin Community Action Corporation – no report

- X. Meetings and Conferences
 - a. Governor’s Economic Development Conference – August 31st through September 2nd, 2022, in Springfield, MO

- XI. Civilian Labor Force Data – Robert Francis

- XII. Next WDB meeting will be held October 27, 2022, at 1:30 p.m.