

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING
January 28, 2021

Jefferson/Franklin Consortium Workforce Development Board held a videoconference meeting January 28, 2021 at 1:30 p.m. with members attending virtually.

Attendance was taken and a quorum was present. The following WDB members were in attendance: Todd Tracy, Scott Byrne, Jeff Cartnal, Beth Dauber, David Crump, Joel Doepker, Debbie Durham, Emma Fox, Robert Francis, Andrew Held, Nicole Hillemeier, Steve Markus, Valerie Moore, Jeanie Ray, Julie Scannell, Alice Whalen and Chris DeGeare and other interested parties include Bryan Herrick, Hillary Wagner, Ken Mall, Mirza Bijedic, Shirley Wilson, Maggie Peetz, Mary Brown, Michael Ravenscraft, Trish Davids, Vickey Bonney, Lucinda Dennis-Itoka, Christy Story, Eric Kappel, Lora Warner and Barbara Wheatley.

The meeting was called to order by Robert Francis, Chair.

Motion was made by David Crump, seconded by Steve Markus, to approve the minutes of the October 29, 2020 WDB meeting (Agenda Item II.) Motion carried.

Ken Mall discussed Job Centers of the Future initiative.

Workforce Services Reports (Agenda Items IV. a-g) were presented as follows:

- a. Workforce Development Programs - Valerie Moore
-Job Center Surveys
- b. Arnold and Washington Job Centers- Lucinda Dennis Itoka
- c. Adult, Dislocated Worker, and Youth Program– Trish Davids, MERSGoodwill
- d. Employer Business Services – Eric Kappel
- e. Employment Transition Team (ETT) and Business Services – Vickey Bonney
- f. Workforce and Apprenticeship Update- Bryan Herrick
- g. 2020 Accomplishments – Michael Ravenscraft

Michael Ravenscraft gave the Monitoring and Oversight reports (Agenda Items V. a-e):

- a. Program Year 2020 (PY'20) Quarter 2 Office of Workforce Development Program Monitoring
- b. PY' 20 Qtr. 1 Report Card
- c. PY'20 Performance Status Report (7/1/20-12/31/21)
- d. Schowalter & Jabouri, P.C., St. Louis, performed audit of Jefferson/Franklin Consortium for the PY '19 (07/01/19-6/30/20). There were no questioned or disallowed costs.
- e. Upcoming Financial Monitoring by State contracted CPA firm.

Michael Ravenscraft discussed the Jefferson/Franklin Consortium PY21 Service Provider Request for Proposal. A bid is required to procure contractors that will provide services for Adult/Dislocated Worker/Youth programs Motion was made by David Crump, seconded by Steve Markus, abstentions were Joel Doepker, Chris DeGeare, Jeff Cartnal and Alice Whalen, to approve the Needs Assessment for service provider and to authorize staff to proceed with the Request for Proposal schedule. (Agenda Item VI.) Motion carried.

Michael Ravenscraft discussed 1st Qtr OWD Jefferson/Franklin EO Monitoring review.

Workforce and Economic Development reports were presented as follows:

- East Central College – Joel Doepker
- Jefferson College – Chris DeGeare/Lora Warner
- Adult Basic Education and Literacy –Alice Whalen
- Vocation Rehabilitation – Beth Dauber
- Economic Development- Todd Tracey

Civilian Labor Force Data was reviewed by Robert Francis. (Agenda Item X.)

The next WDB meeting will be held April 22, 2021 at 1:30 p.m.

Calendar Year 2021 scheduled WDB meetings are:

April 22, 2021

August 26, 2021

October 28, 2021