

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING
January 28, 2021

AGENDA

- I. Call to order- Robert Francis
- II. Minutes of October 29, 2020 meeting
- III. Job Centers of the Future- Ken Mall
- IV. Workforce Services Report
 - a. Workforce Development Programs - Valerie Moore
-Job Center Surveys
 - b. Arnold and Washington Job Centers- Lucinda Dennis Itoka
 - c. Adult, Dislocated Worker, and Youth Program– Trish Davids, MERSGoodwill
 - d. Employer Business Services – Eric Kappel
 - e. Employment Transition Team (ETT) and Business Services – Vickey Bonney
 - f. Workforce and Apprenticeship Update- Bryan Herrick
 - g. 2020 Accomplishments – Michael Ravenscraft
- V. Monitoring and Oversight – Michael Ravenscraft
 - a. Program Year 2020 (PY'20) Quarter 2 Office of Workforce Development Program Monitoring
 - b. PY' 20 Qtr. 1 Report Card
 - c. PY'20 Performance Status Report (7/1/20-12/31/21)
 - d. Schowalter & Jabouri, P.C., St. Louis, performed audit of Jefferson/Franklin Consortium for the PY '19 (07/01/19-6/30/20). There were no questioned or disallowed costs.
 - e. Upcoming Financial Monitoring by State contracted CPA firm.
- VI. Jefferson/Franklin Consortium PY'21 (7/01/21-6/30/22) Service Providers Request for Proposal– Michael Ravenscraft
 - a) A formal advertised competitive bid process is required to procure contractor(s) that will provide services for Adult/Dislocated Worker/Youth
 - **Request** WDB motion to:
 - 1) Approve the Jefferson/Franklin Consortium Needs Assessment for service providers
 - 2) Authorize staff to proceed with the Request for Proposal (RFP) schedule
- VII. Equal Employment Opportunity (EEO) – Michael Ravenscraft
 - a. PY20 1st Qtr. Monitoring review
- VIII. Workforce and Economic Development
 - o East Central College – Joel Doepker
 - o Jefferson College – Chris DeGeare/Lora Warner
 - o Adult Basic Education and Literacy –Alice Whalen/Julie Johns
 - o Vocation Rehabilitation – Beth Dauber
 - o Economic Development- Sal Maniaci, Todd Tracey
- X. Civilian Labor Force Data – Robert Francis

- XI. Next WDB meeting will be held April 22, 2021 at 1:30 p.m.
Calendar Year 2021 scheduled WDB meetings are:
April 22, 2021
August 26, 2021
October 28, 2021