

JEFFERSON/FRANKLIN CONSORTIUM
YOUTH COMMITTEE MEETING
April 6, 2020

Jefferson/Franklin Consortium Youth Committee met by conference call on April 6, 2020 at 11:00 am.

Roll call was taken and the following members were present: David Crump, Bryan Herrick, Julie Johns, Sherri Shaefer, Paulette Hensley, Alice Whalen, and Tiffany Horn – other Interested Parties including Trish Davids, Abigail Bishop, Jane Kost and Sandy Keyser.

The meeting was called to order by David Crump.

A motion was made by Alice Whalen, seconded by Bryan Herrick, that David Crump be elected as Youth Committee Chairman (Agenda Item II.). Motion carried.

Motion was made by Sherri Shaefer, seconded by Bryan Herrick, to approve the September 9, 2019 Youth Council meeting minutes as submitted (attached Agenda Item III.). Motion carried.

Monitoring and Oversight was reviewed by Michael Ravenscraft (Agenda Item IV. a-d)

- a. PY'19 Performance Status Report
- b. Schowalter & Jabouri, P.C., St. Louis, performed audit of Jefferson/Franklin Consortium for the Program Year '18 (07/01/18-6/30/19). There were no questioned or disallowed costs.
- c. Quarterly PY'19 OWD Program Monitoring
- d. Upcoming Financial Monitoring by State contracted CPA firm.

Michael Ravenscraft gave a program update on the 2020 Jobs League Program.

David Crump reviewed the Conflict of Interest Policy (attached Agenda Item VI.) and advised that each Youth Committee member should complete the Conflict of Interest Disclosure Statement to be kept on file at the Office of Job Training Programs, Jefferson/Franklin Consortium.

Michael Ravenscraft discussed Governor Parson's Announcement and Executive Actions including COVID-19 counties updates. (Agenda Item VII. a)

Michael Ravenscraft requested Youth Committee approval to recommend to Workforce Development Board approval to negotiate with current youth service provider and exercise second option to extend current contracts based on Program Year 2020 funding availability for Title I Youth programs. A motion was made by Sherri Shaefer and seconded by Paulette Hensley to approve recommendation. Bryan Herrick, Alice Whalen and Julie Johns abstained. (Agenda Item VIII.) Motion carried.

Michael Ravenscraft requested motion for Youth Committee approval to accept in concurrence with Workforce Development Board, the One-Stop Certification Committee evaluation that Arnold and Washington Job Centers are certified. A motion was made by Bryan Herrick and seconded by Sherri Shaefer to approve recommendation. (Agenda Item IX.) Motion carried.

Michael Ravenscraft discussed Office of Workforce Development PY19 Equal Opportunity monitoring of Jefferson and Franklin Counties, official report to follow at next meeting. (Agenda Item X.)

Workforce Development reports (Agenda Item XI.) were presented as follows:

- ◆ East Central College- Alice Whalen
- ◆ Jefferson College -Bryan Herrick
- ◆ Adult Basic Education and Literacy – Julie Johns, Alice Whalen

Trish Davids reported on the Youth Program including enrollments, performance and success stories.

The next Youth Committee Meeting is scheduled for Monday, October 5, 2020.