

JEFFERSON/FRANKLIN CONSORTIUM  
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING  
August 29, 2019

Jefferson/Franklin Consortium Workforce Development Board held a videoconference meeting August 29, 2019 at 1:30 p.m. with members attending in Room 325 at Jefferson College, Arnold, and in Room DSSC 304 at East Central College, Union.

Attendance was taken and a quorum was present. The following WDB members were in attendance: Valerie Moore, Robert Francis, Dena McCaffrey, Emma Fox, Angie Inman, Nicole Hillemeier, Jennifer Wooldridge, Anna Boehm, David Crump, Julie Scannell, Jeanie Ray, Debbie Durham, Alice Whalen and other interested parties.

The meeting was called to order by Robert Francis, WDB Chair.

Motion was made by Dena McCaffrey, seconded by Emma Fox, to approve the minutes of the May 2, 2019 WDB meeting (attached Agenda Item II.) Motion carried.

Workforce Service Reports (attached Agenda Items III. a-f) were presented as follows:

- a. Workforce Development Programs- Valarie Moore
- b. Arnold and Washington Job Centers- Valarie Moore and Lonnie Dement
- c. Adult, DW, and Youth Program– Eric Kappel, MERS Goodwill
- d. Employer Business Services – David Goetz
- e. Employment Transition Team (ETT) – Michael Ravenscraft

Michael Ravenscraft gave the Monitoring and Oversight reports (attached Agenda Items IV. a-e):

- a. Restructuring PY 19 Statewide Monitoring Process
- b. PY 19 Summer Jobs League Monitoring
- c. Program Year 2018 Fourth Quarter (7/1/18 – 6/30/19) Performance

Michael Ravenscraft announced Jefferson/Franklin region received WIOA Adult, Dislocated Worker and Youth PY 19 funding and additional Summer Jobs, Show Me Heros, Equal Opportunity and SkillUp funding. (Agenda Item V. a) He discussed issuances regarding WIOA Allocations, MOU & Infrastructure Funding Agreements, Maximum Staffing and other Non-Participant Costs Expenditure Policy, Transferable Amount Allowable between WIOA Adult and Dislocated Worker Programs.

Motion made by Dena McCaffrey and seconded by Anna Boehm to approve and adopt PY 2019 Budgets and comply with Missouri Division of Workforce Development fiscal policies. (Agenda Item V b. i.-iv.) Motion carried.

Motion made by Dena McCaffrey and seconded by Anna Boehm to approve procurement for service providers and contract for staffing services to provide

Department of Social Services workforce programs in accordance with contract. Emma Fox abstained. (Agenda item V. c.) Motion carried.

Michael Ravenscraft discussed Program Year 2019 (July 1, 2019-June 30, 2020) Jefferson/Franklin Service Providers for Workforce Innovation and Opportunity Act Programs. A motion was made by Jennifer Wooldridge, seconded by Emma Fox, to give WDB approval of the Program Year 2019 Jefferson/Franklin Consortium Service Provider contract/dollar amounts as presented. (attached Agenda Item VI.) Motion carried. Abstentions were Dena McCaffrey.

Motion was made by Anna Boehm, seconded by Angie Inman to accept the audit service bid proposal and contract audit services for audit period of 7/1/18-6/30/19. (attached Agenda Item VII.). Motion carried.

Michael Ravenscraft discussed the increase in Missouri's minimum wage to \$8.60/hr along with the wage schedule for minimum wage increases through 2023. A request for motion was made approval from Workforce Development Board recommendation in concurrence with Youth Committee to approve Work Experience Wage rate effective Sept. 28, 2019 and \$1 dollar above minimum wage beginning with the first full pay period at the beginning of each calendar year. A motion was made by Valerie Moore and seconded by Angie Inman. (Agenda Item VIII) Motion carried.

Michael Ravenscraft discussed Jefferson/Franklin policy updates and plan modifications. A motion was made by Anna Boehm, seconded by Dena McCaffrey, to modify local Plan and adopt Adult Program Priority of Service language to comply with DWD Issuance 03-2019 Co-Enrollment and Provision of Services, Incentive Policy, Incumbent Worker Policy, and Local Budgets for PY 2019. (attached Agenda Item IX.) Motion carried.

Michael Ravenscraft discussed the business surveys and jobs seeker surveys taken in Jefferson/Franklin region. (Agenda Item X.)

Michael Ravenscraft discussed Governor Parson's announcement on the completion of Missouri Dept of Higher Education with Missouri Department of Workforce Development August 28, 2019. (Agenda Item XI.)

Melissa Richards from East Central College and Dena McCaffrey and Bryan Herrick from Jefferson College presented information on sector strategies including working with the medical field at Mercy Hospital and additional grants and programs being added to East Central College and Jefferson College. Julie Johns and Alice Whalen gave updates on Adult Basic Education and Literacy. Angela Inman gave updates on Vocational Rehabilitations programs, customer count and success rates. (Agenda Item XII.)

Civilian Labor Force Data was reviewed by Robert Francis (attached Agenda Item XIII.).

Agenda Item II.

Michael Ravenscraft discussed the 2019 Missouri Governor's Conference will be held September 4-6, 2019 at St. Charles Convention Center, Local Elected Official Summit September 26, 2019 at Holiday Inn Executive Center Columbia, MO, Workforce 2030 Conference October 15-16, 2019. (Agenda Item XIV)

The next WDB meeting will be held October 31, 2019, at 1:30 p.m.