

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING
April 26, 2018

Jefferson/Franklin Consortium Workforce Development Board held a videoconference meeting April 26, 2018 at 1:30 p.m. with members attending in Room 325 at Jefferson College, Arnold, and in Room DSSC 304 at East Central College, Union.

Attendance was taken and a quorum was present. The following WDB members were in attendance: Anna Boehm, Jeff Cartnal, Angela Inman, David Crump, Robert Francis, Dena McCaffrey, Jill Lombardo, Scott Byrne, Joel Doepker, Debbie Durham, Lisa Johnson, Richard Oldenburg, Alice Whalen, and Mary Shofner.

The meeting was called to order by Robert Francis, Chairman. Mr. Francis introduced new member of the Workforce Development Board, Angela Inman, Vocational Rehabilitation.

Motion was made by Jeff Cartnal, seconded by Richard Oldenburg, to approve the minutes of the January 25, 2018 WDB meeting (Agenda Item II.) Motion carried.

Election of Officers was as follows: Nominations for Chairman and Vice Chairman was requested. A motion made by Scott Pagel, seconded by Jeff Cartnal for nominations to cease and Robert Francis and David Crump be elected as WDB Chairman and WDB Vice-Chairman, respectively, for the next year. Motion carried. Robert Francis, David Crump and Richard Oldenburg agreed to serve on the Executive and Finance Committees. (Agenda Item III)

Current WDB By-Laws were presented. A signed Attestation Form indicating WDB members review was requested. (Agenda Item IV.)

Workforce Services Reports (Agenda Items V. a-e) were presented as follows:

- a. Workforce Development Programs- Thomas Whitehead
- b. Arnold and Washington Job Centers- Thomas Whitehead and Lonnie Dement
- c. Youth Program– Bryan Herrick, Jefferson College
- d. Employer Business Services – David Goetz
- e. Employment Transition Team (ETT) – Don Smith

Michael Ravenscraft gave the Monitoring and Oversight reports (Agenda Items VI. a-c):

- a. PY17 Program Monitoring Review
- b. PY17 Financial Monitoring Review
- c. WIOA Performance Planning

Michael Ravenscraft gave updates on Jefferson/Franklin Region Funding Allocation (Agenda Items VII. a-b).

Motion was made by Jennifer Wooldridge, seconded by David Crump, to approve Jefferson/Franklin Consortium to exercise second option to extend contract for audit services with Schowalter & Jabouri, P.C., for the period of 7/1/18-6/30/19. Motion carried. (Agenda Item VIII.)

Michael Ravenscraft requested a motion to approve the recommendation as listed for appointment to the WIOA Youth Committee in concurrence with the Chief Elected Officials of Jefferson/Franklin Consortium. A motion was made by Dena McCaffrey and seconded by Scott Pagel. (Agenda Item IX.) Motion carried.

Angela Peters discussed Equal Employment Opportunity and reviewed the Jefferson/Franklin Consortium monitoring schedule (Agenda Item X).

East Central College and Jefferson College presented information on additional grants and apprenticeship programs being added to East Central College and Jefferson College. Julie Johns and Alice Whalen gave updates on Adult Basic Education including the new data system. Angela Inman gave updates on Vocational Rehabilitations programs, customer count and success rates. (Agenda Item XI.)

Civilian Labor Force Data was reviewed by Robert Francis. (Agenda Item XII.)

Michael Ravenscraft announced the scheduled conferences for 2018 including 2018 Missouri Association of Workforce Development (MAWD) Conference is scheduled for May 1-3, 2018 at Lodge of the Four Seasons, Lake Ozark, Missouri and the 2018 Governor's Conference on Economic Development is scheduled for Sept 5-7, 2018 at Kansas City Marriott Downtown.

The next WDB meeting will be held August 30, 2018 at 1:30 p.m.