

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING
April 23, 2026
1:30 P.M.

Zoom: <https://us02web.zoom.us/j/86820514614?pwd=6vVkY9Ch9gsFwevzJQMTT3zIUHR69e.1>

AGENDA

- I. Call to order – Robert Francis
Roll-call: Please type in the chat if you are in attendance.
- II. Minutes of January 22, 2026 meeting
***-Request** motion to approve January 2026 meeting minutes as presented*
- III. Election of Officers – Jane Kost
 - a. Current officers are: Chairman, Robert Francis and Vice-Chairman, David Crump
 - b. Current Executive Committee: Robert Francis, David Crump, Nicole Hillemeyer and Andrew Held
 - c. Current Finance Committee: Executive Committee members (same as above)
- IV. Workforce Services Updates
 - a. Office of Workforce Development (OWD)
 - i. Arnold & Washington Job Centers – Megan McEwen
 - b. WIOA, SkillUp, and Jobs League – Trish Davids
 - c. Business Services Team – Lora Warner
- V. Jefferson/Franklin Consortium Monitoring and Oversight – Mary Brown
 - a. Workforce Innovation and Opportunity Act (WIOA) Program Year (PY) Performance to Date (7/01/2025 – 3/31/2026)
 - b. Honkamp, P.C., St. Louis, performed the annual audit for PY'24 (07/01/24 – 6/30/25). There were no questioned or disallowed costs.
 - c. OWD financial monitoring
- VI. Funding Allocations with Jefferson/Franklin Consortium for PY'26 (7/01/26 – 6/30/27) – Mary Brown
 - a. WIOA Adult/Dislocated Worker and Youth Funding Allocation
 - b. Department of Social Services (DSS) Jobs League and SkillUp Funding Allocation
***-Request** WDB approval, in concurrence with the local Chief Elected Officials, to accept funding when allocated and to submit the Contracts, Agreements and Budgets as required.*
 - I. Office of Workforce Development Annual Agreement with Jefferson/Franklin Consortium PY'26 (7/01/26-6/30/27)
***-Request** motion, in concurrence with the local Chief Elected Officials, approve and submit OWD Annual Agreement and required attachments.*
- VII. Audit Services – Mary Brown
***-Request** WDB approval to proceed with formal advertised competitive bid process to procure audit services for the audit period of 7/01/26-6/30/26.*

- VIII. Jefferson Franklin Workforce Innovation and Opportunity Act (WIOA) Four-Year (7/1/2024-6/30/2028) Local and Regional Plan (PY'24-PY'27) Two-Year Modification – Mary Brown
-**Request** motion, subsequent to comment period, in concurrence with local chief elected officials, to approve policies with required policy updates, including posting for public comment and submitting Local and Regional PY'24-PY'27 (7/01/24-6/30/28) Four Year WIOA PLAN in accordance with OWD Issuance 04-2023
- IX. Jefferson/Franklin One-Stop Certification Process – Julie Johns
a. Certification reviews occurred on March 31st (Washington) and April 1st (Arnold) in accordance with OWD Policy 06-2025, One-Stop Certification.
- X. Selection of Program Year 2026 (7/01/26-6/30/27) Jefferson/Franklin Consortium Employment and Training Programs Service Providers and One Stop Operator – Mary Brown
-**Request** WDB approval, in concurrence with the Youth Committee, to exercise second option to extend and issue a new one-year contract to MERS Goodwill for WIOA staffing, DSS staffing and One-Stop Operator costs for PY'26. Contract amounts are contingent on PY'26 funding availability.
- XI. Workforce Partner Updates
a. East Central College – Joel Doecker
b. Jefferson College – Chris DeGeare
c. Adult Basic Education and Literacy – Alice Whalen
d. Adult Basic Education and Literacy – Julie Johns
e. Vocational Rehabilitation – Amanda Black
f. Economic Development Corporation of Jefferson County – Donna Litton
g. Franklin County Economic Development – Aaron Griesheimer
h. Jefferson Franklin Community Action Corporation – Cathy Poole
- XII. Civilian Labor Force Data – Robert Francis
- XIII. Upcoming meetings/conferences:
a. Business Services Team Meeting – May 19, 2026
b. WIOA Partners Meeting – June 23, 2026
c. Missouri Association of Workforce Development (MAWD) Conference- April 28 - May1, 2026
d. Governor's Economic Development Conference- Sept 9-11, 2026
- XIV. Next WDB meeting will be held on August 27, 2026, at 1:30 p.m.