

JEFFERSON/FRANKLIN CONSORTIUM  
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING  
October 30, 2025

Jefferson/Franklin Consortium Workforce Development Board held a virtual meeting on October 30, 2025, at 1:30 p.m.

Attendance was taken and a quorum was present. The following WDB members were in attendance: Board Chair, Robert Franics, Board Vice-Chair, David Crump, Joel Pikey, Steve Markus, Annette Kendrick, Julie Johns, Valerie Moore, Dr. Chris DeGeare, Scott Pagel, Andrew Held, Debbie Durham, Chris Vansickle, Donna Litton, Mark Arens, Other interested parties in attendance: Mary Brown, Maggie Peetz, Jane Kost, Trish Davids, Alice Whalen, Philip King, Todd Tracy, Christina Holmes, Hilary Wagner, Megan McEwen, Tina Davis, Jennifer Burke, Bobby Barlow, and Leanna Eckhoff.

David Crump made the motion, seconded by Valerie Moore to approve the minutes of the August 28, 2025, Workforce Development Board (WDB) meeting (Agenda Item II.) Motion carried.

Jane Kost presented the annual review of the conflict-of-interest policy (Agenda Item III.). Attestations were sent via DocuSign for electronic signatures to all Board members.

Workforce Services Reports (Agenda Item IV(a-c).) were presented as follows:

Office of Workforce Development (OWD) Update – Valerie Moore informed the Board that she was retiring on October 31, 2025.

Tina Davis discussed Washington Job Center updates and success story. Staff continue to get involved in the community.

Trish Davids discussed WIOA Adult, Dislocated Worker, and Youth program updates and presented a WIOA success story.

Dr. Chris DeGeare discussed the Business Services Team recent activity, including recent manufacturing events, and marketing of job center services. The next in-person BST meeting will be November 4, 2025, at the Arnold Job Center.

Mary Brown gave the following Monitoring and Oversight report updates (Agenda Item V(a-b.):

- a. Workforce Innovation and Opportunity Act (WIOA) Program Year (PY) 2025 Performance to Date (7/01/2025 – 9/30/2025)
- b. PY'24 (7/01/24 – 6/30/25) Annual Performance History Report

Mary Brown informed the Board that the Jefferson/Franklin region received an additional \$40,000 Wagner Peyser funding to assist with job center functions. (Agenda Item VI.)

Community Workforce and/or Economic Development (Agenda Item VII.) updates were presented as follows:

- East Central College – Alice Whalen
- Jefferson College – Chris DeGeare
- Adult Basic Education and Literacy – Alice Whalen
- Adult Basic Education and Literacy – Julie Johns
- Economic Development Corporation of Jefferson County – Donna Litton

Civilian Labor Force Data was reviewed by Bob Francis. (Agenda Item VIII.)

The 2026 Local Workforce Development Board meetings will be on:

- January 22, 2026
- April 23, 2026
- August 27, 2026
- October 22, 2026