

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING
August 28, 2025

Jefferson/Franklin Consortium Workforce Development Board held a virtual meeting on August 28, 2025, at 1:30 p.m.

The meeting was called to order by Robert Francis, Chair.

Attendance was taken and a quorum was present. The following WDB members were in attendance: Board Chair, Robert Franics, Joel Pikey, Annette Kendrick, Joel Deopker, Cathy Poole, Julie Johns, Amanda Black, Valerie Moore, Dr. Chris DeGeare, Mary Moriarity, David Crump, Scott Pagel, Andrew Held, Debbie Durham, Kayla Gregoray, Julie Scannell, Chris Vansickle, Nicole Hillemeier, and Carla Carver. Other interested parties in attendance: Mary Brown, Maggie Peetz, Jane Kost, Trish Davids, Alice Whalen, Tina Davis, Philip King, Lora Warner, Stephanie Henby, Aaron Grieshemer and Christina Holmes.

David Crump made the motion, seconded by Valarie Moore to approve the minutes of the April 24, 2025, Workforce Development Board (WDB) meeting (Agenda Item II.) Motion carried.

Workforce Services Reports (Agenda Item III (a-c).) were presented as follows:

Office of Workforce Development (OWD) Update – Valerie Moore presented and held discussion on Job Center surveys (job seekers and employers) and Washington Job Center Updates. Tina Davis presented Washington Job Center updates.

Trish Davids discussed WIOA Adult, Dislocated Worker, and Youth program updates and presented success stories.

Lora Warner discussed the Business Services Team recent activity, including increasing involvement in upcoming job fairs, employer surveys and hiring events.

Mary Brown gave the following Monitoring and Oversight report updates (Agenda Item IV(a-e).):

- a. PY'24 Q4 Quarterly Performance Review (07/01/24 – 6/30/25)
- b. OWD Financial Monitoring Report (7/01/24 – 6/30/25)
- c. PY'24 OWD Annual Compliance Report (7/01/2024 – 6/30/2025)
- d. PY'24 Jefferson/Franklin Sub-State Compliance Monitoring Report (7/01/2024 – 6/30/2025)
- e. PY'24 Equal Opportunity Annual Monitoring Report (7/01/2024 – 6/30/2025)

Mary Brown discussed the Jefferson/Franklin Consortium Program Year 2025 (7/01/25-6/30/26) Funding Allocation (Agenda Item V.), which is as follows:

- a. WIOA Adult, Dislocated Worker and Youth Formula Funds (\$265,212, \$181,214, and \$352,062 respectively)
- b. Skill-Up and Jobs League Department of Social Services Funding (\$229,700)

Mary Brown presented the Employment and Training Programs Service Providers and One-Stop Operator contract being awarded to MERS Goodwill, Missouri for Program Year 2025 (7/01/25 – 6/30/26) (Agenda Item VI.) Debbie Durham made the motion, seconded by David Crump, to accept the service provider/OSO contact for the dollar amount presented. Motion carried.

Motion made by Chris DeGeare, seconded by Cathy Poole to accept Honkamp, LLC bid and move forward with procuring audit services for the audit period of 9/1/25-6/30/26 (Agenda Item VIII.) Motion carried.

Mary Brown presented to the Board that the PY'24-PY'27 Jefferson/Franklin Consortium WIOA Local Plan Updates (7/1/24-6/30/28) (Agenda Item VIII.) include the submission of local PY'25 Adult, Youth, Dislocated Workers Planning Budget Summaries. Amanda Black made the motion, seconded by Chris DeGeare, to submit the Planning Budget Summaries. Motion carried.

Community Workforce and/or Economic Development (Agenda Item IX.) updates were presented as follows:

- a. East Central College – Joel Doepker
- b. Jefferson College – Chris DeGeare
- c. Four Rivers Career Center – Philip King
- d. Adult Basic Education and Literacy – Alice Whalen
- e. Adult Basic Education and Literacy – Julie Johns
- f. Vocational Rehabilitation – Amanda Black
- h. Franklin County Economic Development – Aaron Griesheimer
- i. MWA/SkillUp/Jobs League – Mary Moriarity
- j. Jefferson Franklin Community Action Corporation – Cathy Poole

Civilian Labor Force Data was reviewed by Robert Francis. (Agenda Item XI.)

The next WDB meeting will be held on October 30, 2025, at 1:30 p.m.

There will be a Youth Committee meeting on September 8, 2025, and the annual Governor's Conference on Economic Development will be held September 3-5, 2025, in Branson, MO.