

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING

August 28, 2025
1:30 P.M.

Zoom: <https://us02web.zoom.us/j/82029060541?pwd=B8SggaMgqJlbV3W8toe0x8ASOPyE8Q.1>

AGENDA

- I. Call to order – Robert Francis
Roll-call: Please type in the chat if you are in attendance.
- II. Minutes of April 24, 2025, meeting
-Request motion to approve April 2025 meeting minutes as presented.
- III. Workforce Services Report
 - a. Office of Workforce Development (OWD) – Valerie Moore
 - i. Arnold Job Center – Megan McEwen
 - ii. Washington Job Center – Tina Davis
 - b. Adult, Dislocated Worker, and Youth Program – Trish Davids
 - c. Business Services Team – Lora Warner
- IV. Jefferson/Franklin Monitoring and Oversight – Mary Brown
 - a. PY'24 Q4 Quarterly Performance Review (07/01/24 – 6/30/25)
 - b. OWD Financial Monitoring Report (7/01/24 – 6/30/25)
 - c. PY'24 OWD Annual Compliance Report (7/01/2024 – 6/30/2025)
 - d. PY'24 Jefferson/Franklin Sub-State Compliance Monitoring Report (7/01/2024 – 6/30/2025)
 - e. PY'24 Equal Opportunity Annual Monitoring Report (7/01/2024 – 6/30/2025)
- V. Jefferson/Franklin Consortium Program Year 2025 (7/01/25-6/30/26) Funding Allocation – Mary Brown
 - a. WIOA Adult, Dislocated Worker and Youth Formula Funds (\$265,212, \$181,214, and \$352,062 respectively)
 - b. Skill-Up and Jobs League Department of Social Services Funding (\$229,700)
- VI. Jefferson/Franklin Consortium Program Year 2025 (7/01/25 – 6/30/26) Employment and Training Programs Service Providers and One-Stop Operator – Mary Brown
-Request WDB approval of PY'25 Jefferson/Franklin Consortium service providers and dollar amount as presented.
- VII. Audit Services – Mary Brown
-Request WDB approval, based on Executive/Finance Committee recommendation, award of contract to the firm of Honkamp, LLC, Certified Public Account and Business Advisory Group, St. Louis, MO 63127 for Audit Services for the period of September 1, 2025, to June 30, 2026.

- VIII. Jefferson/Franklin Consortium WIOA PY'24-PY'27 Local Plan (7/1/24-6/30/28) Updates – Mary Brown
 - a. Submission of local PY'25 Adult, Youth, Dislocated Workers Planning Budget Summaries

- IX. Workforce Partner Updates
 - a. East Central College – Joel Doepker
 - b. Jefferson College – Chris DeGeare
 - c. Four Rivers Career Center – Philip King
 - d. Adult Basic Education and Literacy – Alice Whalen
 - e. Adult Basic Education and Literacy – Julie Johns
 - f. Vocational Rehabilitation – Amanda Black
 - g. Economic Development Corporation of Jefferson County – Donna Litton
 - h. Franklin County Economic Development – Aaron Griesheimer
 - i. MWA/SkillUp/Jobs League – Samantha King
 - j. Jefferson Franklin Community Action Corporation – Cathy Poole

- X. Governor's Conference on Economic Development – September 3-5, 2025, Branson

- XI. Civilian Labor Force Data – Robert Francis

- XII. Next WDB meeting will be held October 23, 2025, at 1:30 p.m.