

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING

January 22, 2026

1:30 P.M.

Zoom: <https://us02web.zoom.us/j/89412206979?pwd=KaO5a4pmvz1bpGofZr7cXPwOlptK5w.1>

AGENDA

- I. Call to order – Robert Francis
- II. Minutes from October 23, 2025, meeting
 - Request** motion to approve the October 2025 meeting minutes as presented.
- III. Annual Review of the Board By-laws – Jane Kost
- IV. Workforce Services Updates
 - a. Office of Workforce Development (OWD)
 - i. Washington Job Center – Tina Davis
 - ii. Arnold Job Center – Megan McEwen
 - b. Adult, Dislocated Worker, and Youth Program – Trish Davids
 - c. Business Services – Leanna Eckhoff
- V. Jefferson/Franklin Monitoring and Oversight – Mary Brown
 - a. Workforce Innovation and Opportunity Act (WIOA) Program Year (PY) Performance to Date (07/01/2025 – 12/31/2025).
 - b. PY'25 Q1 Quarterly Performance Review
 - c. Program Monitoring
 - d. Financial Monitoring
 - e. Equal Opportunity Monitoring Report
- VI. Jefferson/Franklin One-Stop Certification Process – Mary Brown
 - a. Certification Review Team must include:
 - i. Board Chair or designee of another board member
 - ii. Representative from WIOA Partner Agency
 - iii. Representative from OWD,
 - iv. Other individuals may be added who do not have a financial tie to the LWDB and must be free of any conflicts of interest.
 - Request** WDB motion to approve Certification Review Team, as presented, for Arnold and Washington Job Center Offices and proceed with certification process as outlined in state policy OWD Policy, 06-2025, One-Stop Certification.
- VII. PY'24-PY'27 Jefferson/Franklin Consortium WIOA Local Plan Required Two-Year Modification (7/1/24-6/30/28) – Mary Brown

- VIII. Jefferson/Franklin Consortium Program Year 2025 (7/01/25 – 6/30/26) Funding Allocation – Mary Brown
 - a. Wagner-Peyser – \$40,000
- IX. Workforce Partner Updates
 - a. East Central College – Joel Doecker
 - b. Jefferson College – Chris DeGeare
 - c. Four Rivers Career Center – Philip King
 - d. Adult Basic Education and Literacy – Alice Whalen
 - e. Adult Basic Education and Literacy – Julie Johns
 - f. Vocational Rehabilitation – Amanda Black
 - g. Economic Development Corporation of Jefferson County – Donna Litton
 - h. Franklin County Economic Development – Aaron Griesheimer
 - i. Jefferson Franklin Community Action Corporation – Cathy Poole
- X. Civilian Labor Force Data – Robert Francis
- XI. Next Workforce Development Board Meeting – April 23rd
- XII. Upcoming meetings/conferences:
 - a. One-Stop Partner meeting – February 26th
 - b. Business Services Team – March 3rd
 - c. Youth Committee meeting – April 13th
 - d. MAWD Conference – April 22-24th (Springfield)