

Jefferson/Franklin Consortium Adult Education and Literacy Policy

The Jefferson/Franklin Workforce Development Board in accordance with Missouri's Office of Workforce Development (OWD) most recent policy on "Adult Education Classes to Prepare Workforce Customers to Achieve a High School Equivalency" currently, OWD Issuance 26-2015, and Workforce Innovation and Opportunity Act (WIOA) Section 108 (b) (13), will coordinate basic education skills and workforce development activities with designated and approved Department of Elementary and Secondary Education (DESE) Title II providers of Adult Education and Literacy (AEL).

Procedures include:

An alignment review process shall be conducted by the Local Workforce Development Board (LWDB) for AEL DESE Title II applications as required by WIOA Section 108 (b) (13), CFR 463.21 to ensure applications are consistent with the local plan; and making recommendations to promote alignment with the plan such as concurrent enrollment in programs and activities under Title I; serving individuals in the region most in need of AEL services such as individuals with low levels of literacy skills, English language learners, eligible individuals with disabilities – including those with learning disabilities.

Staff will identify individuals having an inherent barrier to employment and refer to AEL services i.e. low levels of literacy, no secondary diploma or HISET, or face other substantial barriers. Jefferson College and East Central College are the current providers of AEL. Job Center staff will refer individuals to AEL who need remediation in a specific subject or the earning of a high school equivalency. AEL will refer individuals to the Job Centers for job search assistance, labor market information, and eligibility determination for post-secondary training opportunities.