

**Jefferson Franklin Consortium
Chief Elected Officials**

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**JEFFERSON/FRANKLIN COUNTIES, MISSOURI
AGREEMENT BETWEEN
JEFFERSON AND FRANKLIN COUNTY LOCAL ELECTED OFFICIALS
AND THE WORKFORCE DEVELOPMENT BOARD FOR THE
OPERATION OF WORKFORCE INNOVATION AND OPPORUNITY ACT
PROGRAMS WITHIN JEFFERSON/FRANKLIN CONSORTIUM**

THIS AGREEMENT made and entered into this 8th day
of November 2021, by and between the Workforce Development Board of
Jefferson/Franklin Consortium, hereinafter referred to as the Workforce Development
Board and the Chief Local Elected Officials of Jefferson and Franklin Counties,
hereinafter referred to as the Chief Local Elected Officials.

WITNESSETH

WHEREAS, the Governor of the State of Missouri has designated the following
geographic area as a Workforce Development Area under the Workforce Innovation and
Opportunity Act of 2014 (Public Law 113-128):

Jefferson County, Missouri
Franklin County, Missouri

WHEREAS, the County Executive of Jefferson County and the Presiding Commissioner
of Franklin County are the Chief Local Elected Officials (CLEOs) of the area as
described in the Act; and

WHEREAS, the CLEOs shall appoint the Workforce Development Board (WDB)
members in accordance with the Workforce Innovation and Opportunity Act (WIOA)
and said members will represent the diversity of individuals with disabilities, as well as,
the racial, ethnic, and cultural diversity of the Workforce Development Area; and

WHEREAS, the WDB shall be certified as the Local Workforce Development Board for
Jefferson/Franklin Consortium by the Governor or their designee of the State of
Missouri in accordance with the Act; and

WHEREAS, the CLEOs serves as the local grant recipient of funds for the local area
with liability of said funds and designates the Office of Job Training Programs,
Jefferson/Franklin Counties, Inc. as fiscal agent for funds received under this Act with all
duties as outlined in § 679.420 (and in compliance with § 679.430) including the
responsibility to procure contracts, written agreements, conduct financial monitoring of
service providers, and ensure independent audit of all employment and training
programs in coordination and collaboration with CLEOs and the WDB, and

WHEREAS, the Act requires the CLEOs and WDB to define the scope of their
partnership by means of an Agreement.

Now therefore, the CLEOs and WDB do hereby agree to the following:

- The WDB with the agreement of the CLEOs shall agree to develop and submit a four-year local plan including a regional planning component and any modifications thereto as developed.
- The WDB with the agreement of the CLEO shall:
 - Conduct and assist in workforce research and regional labor market analysis; and
 - Serve in the convening, brokering and leveraging of local workforce development system stakeholders in development of local plan and identifying resources to leverage for workforce development activities; and
 - Lead efforts to engage with a diverse range of employers in the region; and coordinate workforce investment activities with economic development strategies and develop employer linkages; and
 - With representatives of education programs shall lead efforts to develop and implement Career Pathways in the local area; and
 - Shall lead efforts to identify and promote proven and promising strategies and initiatives for meeting the needs of employers, workers, and job seekers (including individuals with barriers to employment); and
 - Shall develop strategies for using technology to maximize the accessibility and effective of the local workforce development system for employers, workers and jobseekers; and
 - Shall coordinate activities with education and training providers in the local area, including providers of workforce investment activities, providers of adult education and literacy activities, providers of career and technical education (as defined in section 3 of the Carl D. Perkins Act), and local agencies administering plans under title I of the Rehabilitation Act.
- The CLEOs and the WDB agree to partner and set policy for the operation of the local workforce development system.
- The CLEOs agree to review this agreement and the Board By-Laws annually and make revisions as appropriate.
- The CLEOs and the WDB agree to conduct oversight with respect to activities under the Act, including but not limited to, the local program of youth workforce investment activities, the local employment and training activities for adults and dislocated workers, and the local workforce one-stop delivery system in the local area.
- The CLEOs, the WDB, and the Governor or designee shall negotiate and reach agreement on local performance accountability measures.
- The CLEOs and the WDB agree to partner to select eligible providers of youth services, identify eligible providers of adult and dislocated worker training services, to identify eligible providers of career services, to exercise review and approval of procured services as outlined in the Act, and cooperate in the promulgation of a memorandum of understanding with partnering agencies relating to the operation of the workforce development system in the local area.

The CLEOs and the WDB agree to designate a One-Stop Operator whose role may range between coordinating service providers with the one stop delivery system under Title I of the Act to being the primary provider of services in the system. CLEOs shall review and approve any actions taken by the Workforce Development Board relating to the designation or termination (for just cause) of one-stop operators.

- Subject to CLEOs approval, the WDB shall develop a budget for staff, applicable, for the purpose of carrying out the duties of the WDB.
- The CLEOs agree to attend at least one Local Workforce Development Board meeting per Program Year.
- The Office of Job Training Programs administrative entity shall serve as staff to WDB to support the WDB in carrying out the duties including those outlined in 20 CFR 679.370(a)-(q).
- In cooperation with the CLEOs, the WDB shall appoint necessary standing committees. A Committee is a subgroup of the WDB and shall coordinate workforce plans and activities.
- The CLEOs and WDB shall coordinate marketing of the workforce development system to promote private sector involvement and assist employers in meeting their hiring needs.
- The CLEOs and WDB agree to carry out the regional planning responsibilities as outlined in the Workforce Innovation and Opportunity Act.
- WDB shall agree to perform any other duties or obligations conferred upon the Chief Local Elected Officials as designated under the Act.
- A member of the WDB may not vote on a matter under consideration by the local board regarding the provision of services by such member or by any entity that such member represents or that would provide direct financial benefit to such member or the immediate family of such member or engage in any other activity determined by the Governor to constitute a conflict of interest as specified in the State of Missouri plan.
- The WDB shall also abide by the Sunshine Provision.

This agreement shall remain in effect for so long as it mutually beneficial and in compliance with applicable Federal and State regulations.

FOR THE CHIEF ELECTED OFFICIALS:

Dennis Gannon
Jefferson County
County Executive



Signature

Tim Brinker
Franklin County
Presiding Commissioner



Signature

Robert Francis
WDB Chairman
Jefferson/Franklin Consortium



Robert W Francis (Oct 29, 2021 10:07 CDT)

Signature