

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING

April 24, 2025

Jefferson/Franklin Consortium Workforce Development Board held a virtual meeting on April 24, 2025, at 1:30 p.m.

The meeting was called to order by Robert (Bob) Francis, Board Chair.

Attendance was taken and a quorum was present. The following CLEOs in attendance were Dennis Gannon and Dave Schatz. The following WDB members in attendance were Board Chair, Bob Francis, Board Vice-Chair, David Crump, Joel Doepker, Debbie Durham, Amanda Black, Cathy Poole, Chris Vansickle, Julie Scannell, Andrew Held, Mark Arens, Dr. Chris DeGeare, Donna Litton, and Valerie Moore. Other interested parties in attendance: Dana Downs, Kayla Gregory, Joel Pikey, Aaron Griesheimer, Hilary Wagner, Christina Holmes, Mary Brown, Jane Kost, Maggie Peetz, Philip King, Tina Davis, Trish Davids, Danielle Boehm, Stephanie Hemby, and Leanna Eckhoff.

Amanda Black made the motion, seconded by Chris DeGeare, to approve the minutes of the January 30, 2025, Workforce Development Board (WDB) meeting (Agenda Item II.) Motion carried.

Jane Kost introduced the newly nominated Board members: Joel Pikey, Kayla Gregory, Carla Carver, and Mary Moriarty. (Agenda Item II).

Jane Kost led the Election of Officers discussion (Agenda Item III). Bob Francis, Chair, and Dave Crump, Vice Chair, were nominated to serve another term by Chris DeGeare, seconded by Valerie Moore. Nomination carried.

Workforce Services Reports (Agenda Item IV.) were presented as follows:

- Valerie Moore provided an Office of Workforce Development update and informed the Board that Bobby Barlow would be assisting with regional manager duties in Arnold.
- Tina Davis provided an update on the Washington Job Center. They continue to have resource fairs and quarterly hiring events with the next one scheduled on April 29, 2025.
- Trish Davids discussed WIOA Adult, Dislocated Worker, and Youth program updates and presented a WIOA success story.
- Danielle Boehm discussed On-the-job Training/Incumbent Worker Training (IWT) program updates including a new OJT started in Jefferson County.
- Leanna Eckhoff discussed the Business Services Team update, including partnering Jefferson College and East Central College. The next BST meeting will be May 20 2025 at ECC.

Mary Brown gave the following Monitoring and Oversight updates (Agenda Item V.)

- a. Workforce Innovation and Opportunity Act (WIOA) Program Year (PY) Performance to Date (7/01/2024 – 3/31/2025).
- b. Honkamp, P.C., St. Louis, performed the annual audit for PY'23 (07/01/23 – 6/30/24) and there were no disallowed costs.

- c. Financial monitoring is starting and is being conducted by Booth Management Consulting, LLC.

Mary Brown discussed that the PY'25 allocations are currently unknown but requested that the WDB allow the Office of Job Training Programs (OJTP) to accept the funding when allocated (Agenda Item VII.). Dave Crump made the motion, seconded by Cathy Poole, for the WDB, in concurrence with the chief local elected officials, to accept funding when allocated and to submit the Contracts, Agreements and Budgets as required. Motion carried.

Mary Brown presented on the formal advertised competitive bid process to procure audit services for the audit period of 7/01/24-6/30/25. (Agenda Item VIII.) Dave Crump made the motion, seconded by Julie Scannell, to proceed with formal advertised competitive bid process to procure audit services for the audit period of 7/01/24-6/30/25. Motion carried.

Mary Brown discussed Training Programs Service Providers and One Stop Operator which is currently, MERS/Missouri Goodwill Industries. Chris DeGeare made the motion, seconded by Cathy Poole, in concurrence with the Youth Committee, to exercise first option to extend and issue a new one-year contract to MERS/Missouri Goodwill Industries for WIOA Title I Adult, Dislocated Worker, and Youth staffing and One-Stop Operator costs for PY'25. WIOA service provider contract amounts are contingent on PY'25 funding availability. Mark Arens abstained from voting. Motion carried.

The following organizations presented Community Workforce and/or Economic Development updates (Agenda Item X.):

- East Central College– Joel Doepker
- Jefferson College – Dr. Chris DeGeare
- Four Rivers Career Center – Philip King
- Jefferson County Adult Education and Literacy – Julie Johns
- Vocational Rehabilitation – Amanda Black
- Jefferson County Economic Development – Donna Litton
- Franklin County Economic Development – Aaron Griesheimer
- Jefferson Franklin Community Action Corporation – Cathy Poole

Civilian Labor Force Data was presented by Bob Francis. (Agenda Item XI.)

The Next WDB meeting will be held on August 28, 2025, at 1:30 p.m.

Motion to adjourn.