

**JEFFERSON/FRANKLIN CONSORTIUM
YOUTH COMMITTEE MEETING**

April 8, 2024, Minutes

- I. A virtual meeting was held on April 8, 2024. The meeting was called to order by David Crump at 11:00 a.m.
- II. Roll Call: members in attendance were David Crump, Tiffany Horn, Hilary Wagner, Valerie Moore, Alice Whalen, Julie Johns, and Abbie Unnerstall. Interested parties in attendance were Shauna Gholston, Jane Kost, Trish Davids, and Leanna Eckhoff.
- III. Minutes of September 11, 2023, meeting was reviewed. Motion was made by Abbie Unnerstall, seconded by Valerie Moore to approve the minutes. (Agenda Item III). Motion carried.
- IV. David Crump was nominated to continue to serve as the Youth committee chairperson for another one-year term by Alice Whalen and seconded by Abbie Unnerstall (Agenda Item IV). Motion carried.
- V. David Crump reviewed Conflict of Interest Disclosure Statement (Agenda Item V). Attestation forms will be sent via DocuSign.
- VI. Leanna Eckhoff reviewed the newly updated Workforce Innovation and Opportunity Act (WIOA) Local Plan (Program Year (PY)'24-PY'27 (July 1, 2024 – June 30, 2028) Four-Year Local Plan narrative and new or updated policies impacting local youth. (Agenda Item VI). Motion was made by Alice Whalen, seconded by Abbie Unnerstall, to approve and accept, in concurrence with Local Workforce Development Board (WDB) approval, the Local Plan and Youth impacted policies as presented. Motion carried.
- VII. Monitoring and Oversight – Leanna Eckhoff presented on the following: (Agenda Item VII).
 - a. Current Workforce Innovation Opportunity Act (WIOA) Program Year (PY) 2023 (7/01/23 – 6/30/24) performance
 - b. Equal Opportunity monitoring
 - c. Youth monitoring
- VIII. Jane Kost presented on Jefferson/Franklin Consortium PY' 23 (7/01/24 – 6/30/25) Workforce Innovation and Opportunity Act (WIOA) Youth Funding (Agenda Item VIII). A

motion was made by Abbie Unnerstall, seconded by Valerie Moore, to accept WIOA funding when allocated in concurrence with the Local WDB. Motion carried.

- IX. Jane Kost presented on the RFP process/evaluation for the WIOA Youth service provider and One-Stop Operator contracts. One entity, MERS/Missouri Goodwill Industries, responded to the RFP. (Agenda Item IX). A motion was made by Alice Whalen, seconded by Abbie Unnerstall, to submit committee recommendation to the Local WDB, that the One Stop Coordinator negotiate and initiate contracts for the period of 7/1/24-6/30/25 based on Program Year 2024 funding availability for Youth programs for the following PY 2024 Service Providers/Contractors: MERS/Missouri Goodwill Ind., St. Louis. Motion carried.
- X. Trish Davids presented the WIOA and Jobs League update, and a youth success story was shared. (Agenda Item X).
- XI. Workforce Partner Updates were presented (Agenda Item XI).
- XII. Next Youth Committee meeting is September 9, 2024.