

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING
April 25, 2024

Jefferson/Franklin Consortium Workforce Development Board held a virtual meeting on April 25, 2024, at 1:30 p.m.

The meeting was called to order by David Crump, Vice-Chair.

Attendance was taken and a quorum was present. The following WDB members were in attendance: Board Vice-Chair, David Crump, Joel Doepker, Amanda Black, Annette Kendrick, Nicole Hillemeier, Juila Kampert, Mark Arens, Cathy Poole, Brandy Hagedorn, Julie Johns, Jeff Cartnal, and Valerie Moore. Other interested parties in attendance: Dana Downs, Mary Brown, Jane Kost, Tyanna Broadway, Trence James, Trish Davids, Eric Kappel, Lora Warner, Hilary Wagner, Tina Davis, and Leanna Eckhoff.

Nicole Hillemeier made the motion, seconded by Valerie Moore to approve the minutes of the January 25, 2024, Workforce Development Board (WDB) meeting (Agenda Item II.) Motion carried.

Dave Crump held a discussion on the election of officers. Jeff Cartnal made the motion, seconded by Cathy Poole, to re-elect Robert Francis as Board Chair and David Crump as Vice-Chair. (Agenda Item III.) Motion carried.

Workforce Services Reports (Agenda Item IV(a-d).) were presented as follows:

- a. Office of Workforce Development (OWD) Update – Valerie Moore
 - i. Arnold Job Center – Megan McEwen
 - ii. Washington Job Center – Tina Davis
 - iii. Business Services Unit – Tyanna Broadway
- b. Adult, Dislocated Worker, and Youth Program/Success Story – Trish Davids
- c. On-the-Job Training/Incumbent Worker Training Program – Eric Kappel
- d. Business Services Team – Leanna Eckhoff

Mary Brown gave the Monitoring and Oversight reports(Agenda Item V(a-c).) as follows:

- a. Workforce Innovation and Opportunity Act (WIOA) Program Year (PY) Performance to Date (7/01/2023 – 3/31/2024)
- b. Booth Financial monitoring
- c. Honkamp, P.C., St. Louis, performed the annual audit for PY'22 (07/01/22 – 6/30/23). There were no questioned or disallowed costs.
- d. Equal Opportunity monitoring

Mary Brown reviewed the PY'24-PY'27 Jefferson/Franklin Consortium WIOA Local Plan (7/1/24-6/30/28) (Agenda Item VI.) updated narrative, policies, and public comment. Julie Johns made the motion, seconded by Amanda Black to submit the new four-year WIOA Local and Regional Plan for PY'24-PY'27 (7/01/2024-6/30/2028), in accordance with OWD Issuance 04-2023, Local and Regional Plan Guidelines for Local Workforce Development Boards. Motion carried.

Mary Brown reviewed the Jefferson/Franklin Consortium Program Year 2024 (7/01/24-6/30/25) Funding Allocations (Agenda Item VII(a-d)). Allocations are expected in late May or early June. Cathy Poole made the motion, seconded by Valerie Moore, to accept funding when allocated and to submit the Contracts, Agreements and Budgets as required. Motion carried. Jeff Cartnal abstained.

Mary Brown discussed the Jefferson/Franklin Consortium Service Providers Request for Proposal (Agenda Item VIII.) MERS Missouri Goodwill Industries was the only bidder. Nicole Hillemeier made the motion, seconded by Joel Doepker, for the One Stop Coordinator to negotiate and initiate contracts for the period of 7/01/24 - 6/30/25 based on funding availability. Motion carried. Jeff Cartnal abstained.

Community Workforce and/or Economic Development (Agenda Item IX.) updates were presented as follows:

- East Central College – Joel Doepker
- Adult Basic Education and Literacy – Julie Johns
Jefferson Franklin Community Action Corporation – Cathy Poole

Civilian Labor Force Data was reviewed by David Crump. (Agenda Item X.)

The next WDB meeting will be held on August 29, 2024, at 1:30 p.m.

There will be a Youth Committee meeting on September 9, 2024, and the annual Governor's Conference on Economic Development will be held September 4-6, 2024, in St. Louis.