

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING
April 28, 2022

AGENDA

- I. Call to order – Robert Francis
(Please email leckhoff@jeff-frankjobs.com or type in the chat if you are in attendance).
 - a. Welcome New Members – Julia Kampert & Annette Kendrick (Jennifer Wooldridge retiring)
- II. Minutes of January 27, 2022, meeting
- III. Election of Officers – Jane Kost
 - a. Current officers are Chairman – Robert Francis & Vice-Chairman – David Crump
 - b. Current Executive Committee: Robert Francis, David Crump, and Nicole Hillenmeyer
 - c. Current Finance Committee: Executive Committee members (same as above)
- IV. Workforce Services Report
 - a. Office of Workforce Development (OWD) Programs – Brian Heldenbrand
 - i. Job Center Surveys
 - ii. Arnold and Washington Job Center Updates
 - b. Adult, Dislocated Worker, and Youth Program – Leanna Eckhoff
 - c. Employment Relations and Engagement Team – Tyanna Broadway
 - d. Business Engagement and Outreach – Bryan Herrick
- V. Monitoring and Oversight – Mary Brown/Leanna Eckhoff
 - a. Program Year 2021 (PY'21) Second Quarter (7/1/21-12/31/21) OWD Progress Report
 - b. PY'21 WIOA Performance
 - c. Programmatic Monitoring
 - d. Equal Opportunity Monitoring
 - e. Schowalter & Jabouri, P.C., St. Louis, performed audit of Jefferson/Franklin Consortium for the Program Year PY'20 (07/01/20-6/30/21). There were no questioned or disallowed costs.
 - f. Financial Monitoring and PY'21 Planned Budget Summary Revisions.
- VI. Jefferson Franklin Workforce Innovation and Opportunity Act (WIOA) Four-Year (7/1/2020-6/30/2024) Local and Regional Plan (PY'20-PY'23) Two-Year Modification – Jane Kost
 - a. Updated Narrative and Policies
 - b. Public Comments
 - c. **Request** motion to approve modified Local and Regional PY'20-PY'23 (7/01/20-6/30/24) four-year WIOA Plan along with required policy updates, and to submit in accordance with OWD Issuance 15-2021.
- VII. OWD Annual Agreement with Jefferson/Franklin Consortium Program Year 2022 (7/01/22 – 6/30/23) – Jane Kost
 - a. OWD Annual Agreement
 - b. Jefferson/Franklin Consortium Sustainability Plan
 - c. Chief Local Elected Official (CLEO) Agreement/By-Laws
 - d. Fiscal Agent Agreement
 - e. One Stop Operator (OSO) Agreement
Request motion, in accordance with OWD Annual Agreement and in concurrence with the chief local elected officials, to approve and submit OWD Annual Agreement and required attachments.

- VIII. Audit Services – Mary Brown
- Request** WDB approval to proceed with formal advertised competitive bid process to procure audit services for the audit period of 7/01/21-6/30/22.
- IX. Selection of Program Year 2022 (7/01/22-6/30/23) Jefferson/Franklin Consortium Employment and Training Programs Service Providers and One Stop Operator – Jane Kost
- Request** WDB approval to exercise first option to extend and issue a new one-year contract to MERS/Missouri Goodwill Industries for WIOA Title I Adult, Dislocated Worker, and Youth staffing and one-stop operator costs for Program Year 2022. WIOA service provider contract amounts are contingent on Program Year 2022 funding availability.
- X. Jefferson/Franklin Consortium Program Year 2022 (7/01/22 – 6/30/23) Funding Allocation – Mary Brown
- a. Adult/Dislocated Worker and Youth Funding Allocation
 - b. Statewide Funding
 - c. Skill Up/Jobs League Funding
 - d. Non-Federal Funds
 - e. **Request** approval to accept PY'22 funding as presented and submit Planned Summary Budgets as required.
- XI. MERS/Missouri Goodwill Industries Update – Jeff Cartnal
- XII. Regional Collaboration- The Gateway Hub – Leanna Eckhoff
- XIII. Workforce Partner Updates:
- a. East Central College – Joel Doepker
 - b. Jefferson College – Lora Warner
 - c. Adult Basic Education and Literacy – Julie Johns
 - d. Vocation Rehabilitation – Amanda Black
 - e. Economic Development – Sal Maniaci, Todd Tracey
 - f. MWA/SkillUp/Jobs League – Emma Fox/Mirza Bijedic
 - g. Jefferson Franklin Community Action Corporation – Jill Quaid
- XIV. Civilian Labor Force Data – Robert Francis
- XV. Meetings and Conferences
- a. Governor's Economic Development Conference – August 31st through September 2nd, 2022, in Springfield, MO
- XVI. Next WDB meeting will be held August 25, 2022, at 1:30p.m.