

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING
April 30, 2020

AGENDA

- I. Call to order
 - a. Roll Call-Please email Maggie Peetz that you are attending
- II. Minutes of January 30, 2020 meeting
- III. Election of Officers
Current officers: Chairman – Robert Francis
Vice-Chairman – David Crump

Current Executive/Finance Committee Members: Robert Francis
David Crump
- IV. Workforce Development Board By-Laws and Attestation Form- Robert Francis
 - a. Request WDB members' review and signature on Attestation for Review of By-Laws form
- V. Introduction of New Members and Guests- Michael Ravenscraft
 - Russ Kuttenkuler, JSI
 - Dennis Gannon, Jefferson County Executive
 - Mardy Leathers, Director, Office of Workforce Development, State of Missouri
 - Mark White, University of Missouri
- VI. State of Missouri, Office of Workforce Development Update- Mardy Leathers
- VII. University of Missouri Labor Market Analysis- Mark White
- VIII. Workforce Services Report
 - a. Workforce Development Programs- Valerie Moore
 - i. Job Center Surveys
 - b. Arnold and Washington Job Centers- Lucinda Dennis Itoka
 - c. Adult, Dislocated Worker, and Youth Program– Trish Davids, MERSGoodwill
 - d. Employer Business Services – Eric Kappel
 - e. Employment Transition Team (ETT) and Business Services – Vickey Bonney
- IX. Monitoring and Oversight – Michael Ravenscraft
 - a. Program Year (PY) 2019 Performance through 4/20/20
 - b. PY'19 Workforce Development Quarterly Program Monitoring
 - c. PY'19 Workforce Development Financial Monitoring
 - i. Statewide Financial Training, June 16-17, 2020
 - d. Firewall/Conflict of Interest Policy Training
- X. Audit Services – Michael Ravenscraft
-Request Workforce Development Board approval to exercise first option to extend contract for audit services with Schowalter & Jabouri, P.C., to audit PY19 (7/1/19-6/30/20) expenditures.

- XI. Jefferson/Franklin Consortium Program Year 2020 (7/01/20 – 6/30/21) Funding Allocation– Michael Ravenscraft
- a. Workforce Innovation and Opportunity Act (WIOA) Adult/Dislocated Worker and Youth Funding Allocation
-Request approval from Workforce Development Board to accept PY 2020 Adult, Dislocated Worker and Youth funding allocation.
- XII. Selection of Program Year 2020 (7/01/20-6/30/21) Jefferson/Franklin Consortium Workforce Innovation and Opportunity Act Service Providers – Michael Ravenscraft
-Request Workforce Development Board approval, in concurrence with Youth Committee, for One Stop Coordinator to exercise second option to extend contracts for the period of 7/01/20-6/30/21 based on Program Year 2020 funding availability for the Title I Adult, Dislocated Worker and Youth Program
- XIII. Jefferson/Franklin PY20-PY24 Plan Modification-Michael Ravenscraft
-Request approval to submit a plan modification to submit the Memorandum of Understanding and Infrastructure Agreements for Jefferson/Franklin Region Local Workforce Development Board and One-Stop Partners and Planning Budget Summaries
- XIV. Memorandum of Understanding (MOU) with One-Stop Partners- Michael Ravenscraft
-Request approval from Workforce Development Board to approve MOU agreement between the Jefferson/Franklin Workforce Board, Chief Elected Officials and Partners in accordance with Issuance 01-2019
- XV. Adult Education and Literacy (AEL) Provider Applications- Michael Ravenscraft
-Request motion to recommend adoption of the Jefferson College and East Central College AEL plans as relates to alignment with local Jefferson/Franklin Consortium WIOA Plan, with implementation date of July 1, 2020
- XVI. State and Local Executive Actions and Emergency Response – Michael Ravenscraft
- a. COVID-19 Updates
 - b. State Director letter to Department of Labor
 - c. National Emergency Grant Application
 - d. Unemployment claims process and volume
 - e. Economic Recovery Plan
- **Request** motion under CARES act 3515(a) to modify PY19/20 budget and conduct related procurement for COVID Emergency response.
- XVII. Equal Employment Opportunity (EEO) – Michael Ravenscraft
- XVIII. Workforce Development
- ◆ East Central College – Joel Doepker
 - ◆ Jefferson College – Dena McCaffrey
 - ◆ Adult Basic Education and Literacy –Alice Whalen/Julie Johns
 - ◆ Vocation Rehabilitation – Beth Dauber
 - ◆ Economic Development- Sal Maniaci, Todd Tracey
- XIX. Civilian Labor Force Data – Robert Francis
- XX. Workforce Conferences – Michael Ravenscraft
- a. Missouri Association of Workforce Development (MAWD) Conference September 9th-11th, 2020, Branson, MO

- b. 2020 Governor's Conference on Economic Development, August 26-28, 2020, Springfield, MO
- XXI. WDB meetings will be held September 3, 2020 and October 29, 2020 at 1:30 p.m.