

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING

August 24, 2023

Jefferson/Franklin Consortium Workforce Development Board held a virtual meeting on August 24, 2023, at 1:30 p.m.

The meeting was called to order by Robert (Bob) Francis, Board Chair.

Attendance was taken and a quorum was present. Those in attendance included Jefferson County Executive, Dennis Gannon. The following WDB members were in attendance: Board Chair, Bob Francis, Board Vice-Chair, David Crump, Joel Doepker, Debbie Durham, Amanda Black, Annette Kendrick, Nicole Hillemeier, Scott Pagel, Jeanie Ray, Donna Litton, Julie Johns, Alissa Krueger, and Valerie Moore. Other interested parties in attendance: Caitlin Korte, Mary Brown, Jane Kost, Shirley Wilson, Eric Kappel, Lora Warner, Alice Whalen, Hilary Wagner and Leanna Eckhoff.

Motion was made by Nicole Hillemeier, seconded by Valerie Moore to approve the minutes of the April 27, 2023, Workforce Development Board (WDB) meeting (Agenda Item II.) Motion carried.

Workforce Services Reports (Agenda Item III.) were presented as follows:

- a. Office of Workforce Development (OWD) Update – Valerie Moore
 - i. Job Center staffing update
 - ii. Job Center satisfaction surveys
- b. Adult, Dislocated Worker, and Youth Program/Success Story/On-the-Job Training/Incumbent Worker Training Program – Eric Kappel

Monitoring and Oversight (Agenda Item IV.) – were presented as follows, by Mary Brown.

- a. PY'22 Program Year (PY) 2022 Workforce Innovation and Opportunity Act (WIOA) Final Program Performance
- b. PY'22 Quarter 4 OWD Quarterly Performance Review
- c. PY'22 OWD Annual Compliance Report
- d. PY'22 Jefferson/Franklin Sub-State Compliance Monitoring Report
- e. PY'22 Equal Opportunity Monitoring

Jefferson/Franklin Consortium Program Year 2023 (7/01/23 – 6/30/24) (Agenda Item VI.) funding allocations were presented by Mary Brown.

Jefferson/Franklin Consortium Program Year 2023 (7/01/23 – 6/30/24) Employment and Training Programs Service Providers and One-Stop Operator Selection of Program Year 2023 (7/01/23-6/30/24) or (Agenda Item VII.) were presented by Mary Brown.

Motion was made by Dave Crump, seconded by Amanda Black, to approve of PY'23 Jefferson/Franklin Consortium service providers and contract/dollar amount presented. Motion carried.

PY'20 -PY'23 Jefferson/Franklin WIOA Local Plan (7/1/20-6/30/24) Updates (Agenda Item VIII.) were presented as follows, by Mary Brown

- a. Submission of local PY'23 Adult, Youth, Dislocated Workers Planning Budget

Summaries

b. Jefferson/Franklin Consortium Supportive Service Policy

Jefferson/Franklin One-Stop Certification Process (Agenda Item IX.) was presented, as follows, by Valerie Moore. Arnold and Washington Jobs received three-year certification approval from OWD in June 2023.

The following organizations presented Community Workforce and/or Economic Development updates (Agenda Item X.):

- East Central College/Franklin County – Joel Doepker
- Jefferson College – Lora Warner
- Jefferson County Adult Education and Literacy – Julie Johns
- Franklin County Adult Education and Literacy – Alice Whalen
- Vocational Rehabilitation – Amanda Black
- Jefferson County Economic Development – Donna Litton
- Jefferson Franklin Community Action Corporation – Caitlin Korte

Civilian Labor Force Data was presented by Bob Francis. (Agenda Item XII.)

The Next WDB meeting will be held on October 26, 2023, at 1:30 p.m.

Motion to adjourn.