

JEFFERSON/FRANKLIN CONSORTIUM  
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING

April 25, 2024

1:30 P.M.

Zoom: <https://us02web.zoom.us/j/82378585791?pwd=VENhK0VHQitHUmgwUjEzamV2dHBSZz09>

AGENDA

- I. Call to order – Robert Francis
  - Roll-call: Please type in the chat if you are in attendance.
  - a. Welcome New Members – Cathy Poole and Mark Ahrens
- II. Minutes of January 25, 2024, meeting
  - Request** motion to approve January 2024 meeting minutes as presented.
- III. Election of Officers – Jane Kost
  - a. Current officers are Chairman – Robert Francis & Vice-Chairman – David Crump
  - b. Current Executive Committee: Robert Francis, David Crump, and Nicole Hillemeier
  - c. Current Finance Committee: Executive Committee members (same as above)
- IV. Workforce Services Updates
  - a. Office of Workforce Development (OWD) – Valerie Moore
    - i. Arnold Job Center – Megan McEwen
    - ii. Washington Job Center – Tina Davis
    - iii. Community Development Team –Tyanna Broadway
  - b. Adult, Dislocated Worker, and Youth Program – Trish Davids
  - c. On-the-Job Training/Incumbent Worker Training Program – Eric Kappel
  - d. Business Services Team – Leanna Eckhoff
- V. Jefferson/Franklin Consortium Monitoring and Oversight – Mary Brown
  - a. Workforce Innovation and Opportunity Act (WIOA) Program Year (PY) Performance to Date (7/01/2023 – 3/31/2024)
  - b. Booth Financial monitoring
  - c. Honkamp, P.C., St. Louis, performed the annual audit for PY'22 (07/01/22 – 6/30/23). There were no questioned or disallowed costs.
  - d. Equal Opportunity monitoring
- VI. Jefferson/Franklin Consortium WIOA Four-Year (PY'24 – PY'27(7/1/2024-6/30/2028)) Local and St. Louis Regional Plan – Mary Brown
  - a. Updated Narrative and Policies
  - b. Public Comment Notice

**-Request** WDB approval, in concurrence with the chief local elected officials, of the new four-year WIOA Local and Regional Plan for PY'24-PY'27 (7/01/2024-6/30/2028) and to submit in accordance with OWD Issuance 04-2023, Local and Regional Plan Guidelines for Local Workforce Development Boards.
- VII. Funding Allocations with Jefferson/Franklin Consortium for PY'24 (7/01/24 – 6/30/25) – Mary Brown
  - a. WIOA Adult/Dislocated Worker and Youth Funding Allocation

- b. Department of Social Services (DSS) Jobs League and SkillUp Funding Allocation
- c. Statewide Funding
- d. Non-Federal funds

**-Request** WDB approval, in concurrence with the chief local elected officials, to accept funding when allocated and to submit the Contracts, Agreements and Budgets as required.

VIII. Jefferson/Franklin Consortium Employment and Training Programs Service Providers and One Stop Operator for PY 2024 (7/01/24 – 06/30/25) – Mary Brown

**-Request** WDB approval, in concurrence with the Youth Committee, for the One Stop Coordinator to negotiate and initiate contracts for the period of 7/01/24 - 6/30/25 based on funding availability

IX. Workforce Partner Updates

- a. East Central College – Joel Doepker
- b. Jefferson College – Chris DeGeare
- c. Four Rivers Career Center – Philip King
- d. Adult Basic Education and Literacy – Alice Whalen
- e. Adult Basic Education and Literacy – Julie Johns
- f. Vocational Rehabilitation – Amanda Black
- g. Economic Development Corporation of Jefferson County – Donna Litton
- h. Franklin County Economic Development – Sal Maniaci
- i. MWA/SkillUp/Jobs League – Samantha King
- j. Jefferson Franklin Community Action Corporation – Cathy Poole

X. Civilian Labor Force Data – Robert Francis

XI. Governor's Conference on Economic Development – September 4-6, 2024, St. Louis

XII. Next WDB meeting will be held on August 29, 2024, at 1:30 p.m.