



Dr. Mardy Leathers, DMgt, Director

Office of Workforce Development

June 13, 2022

The Honorable Dennis Gannon
County Executive
Jefferson County Administration Center
Post Office Box 100
Hillsboro, MO 63050

The Honorable Tim Brinker
Presiding Commissioner
Franklin County Commission
400 E. Locust, Rm. 206
Union, MO 63084

Robert Francis
Meramec Valley Mutual Insurance Company
535 Elm Street
Hillsboro, MO 63050

Dear Gentleman:

The Office of Workforce Development (OWD) received the two-year plan modification, submitted on April 29, 2021, for the Jefferson-Franklin Workforce Development Board (WDB).

OWD fiscal and programmatic staff, as well as key WIOA partners, reviewed the updates submitted with the plan modification. OWD requested additional updates on May 20, 2021; these updates were completed and reviewed. We are pleased to inform you the two-year plan modification is approved as of the date of this letter.

The Board must update its website with the approved local plan and supporting attachments, and submit the URL to OWD for public posting within 30 days of this letter. Please ensure that your website contains the Board's most current Local Plan and supporting attachments, and continue to inform us of any future modifications.

Sincerely,

Mardy L. Leathers, DMgt
Director

c: Mary Brown
OWD Senior Staff
Donna Brake

301 West High Street, Suite 870 | P.O. Box 1087 | Jefferson City, MO 65102-1087
(573) 751-3999 | Fax (573) 751-8162

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ARNOLD, MO 63010
(636)524-8560
FAX: (636)287-1245

April 29, 2022

Mardy Leathers, DMgt
Director
Office of Workforce Development
301 W High Street
Jefferson City, MO 65101

Dear Director Leathers:

The Jefferson-Franklin Workforce Development Board (WDB) would like to officially submit the required PY20-23 two-year modification of the Local and Regional Plans. This will be the area's third modification of this plan. The WDB collaborated with local Workforce Innovation Opportunity Act (WIOA) required partners and the Saint Louis Regional Planning Team to thoroughly review and update the Local and Regional Plans based on Office of Workforce Development Issuance 15-2021, Local and Regional Plan Modification Procedures. The attached updated Local Plan/Attachments includes the changes identified below and includes the certification of two new members to the WDB. The proof of public comment is also attached; there were no public comments received.

Jefferson Franklin Consortium Local Plan Modifications Effective July 1, 2022

Plan Section	Section Title	Changes/Deletions Made	Page #	Updated Attachment Number
5	Economic, Labor Market, and Workforce Analysis Source		12	
6	Economic Analysis	Updated with Economic Development Analysis information provided by OWD.	13-15	
7	Labor Market Analysis	Updated with Economic Development Analysis information provided by OWD.	20-28	
8	Workforce Analysis	Updated with Economic Development Analysis information provided by OWD.	34-45	
9	Workforce Development, Education, and Training Activities Analysis	Updated to include the use of technology.	54	
12	Local One-Stop Partner/MOU/IFA Information	Updated to include definitions required by OWD, updated resource guide, easier to read matrix, and updated signatures.	59	Updated Attachment 2 and 3
13	Sub-State Monitoring Plan	Updated and approved by OWD on 12/2/2021 (approved by Board in Oct)	60	Attachment 4
14	Local Workforce Development System	Minor updates	60	
19	CEO Consortium Agreement and Bylaws	Updated. Board approved updated By-laws in October.	66	Attachment 5
20	Local Workforce Development Board Membership	Updated for new members.	67	Attachment 6
21	LWDB Bylaws	Updated. Board approved By-Laws in October.	67	Attachment 7
22	Conflict of Interest Policy	Updated- obtained new signatures in Fall 2021.	67	Attachment 8
23	Local Fiscal Agent	Updated to Mary Brown's name.	67	Attachment 9
27	Complaint and Grievance Policy / EEO Policy	Updated and approved by OWD on 12/2/2021 (approved by Board in Oct).	69	Attachment 12
28	Planning Process and Partners	Changed to past tense.	69	
30	Public Comment	Included modification public comment period	71	
31	Assurances	Obtained new signatures based on modification up dates and public comment period.	71	Attachment 33
32	Supportive Services Policy	Updated to match WIOA Regulations.	71	Attachment 13

Jefferson Franklin Consortium Local Plan Modifications Effective July 1, 2022

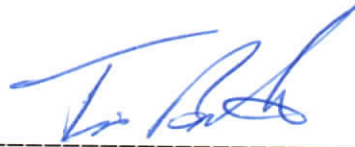
41	Basic Skills Assessment (Testing) Policy	Updated to allow for simple Basic Skills testing for the OA and only require standardized BSD testing when determining BSD eligibility barrier.	78	Attachment 19
42	Individual Training Accounts	Updated based on OWD guidance to not allow individuals to keep full Pell., Increased one-term training to 10,000 cap.	79	Attachment 20
43	Individuals with Disabilities	Updated and approved by OWD on 12/2/2021 (approved by Board in Oct).	79	Attachment 21
48	Registered Apprenticeship / ETPS	Updated OWD referenced policies.	81	Attachment 26
52	Title I - Employment and Training Products and Services	Updated	83-84	
56	ETT Services / Layoff Aversion	Attachment updated to remove reference to old policy and former name of OWD staff.	87	Attachment 28
66	Business Services Plan	Updated- with new Business Services team imitative and strategy since COVID.	100	Attachment 29
68	Work-based Learning / Transitional Jobs	Removed WorkReady Missouri b/c it's no longer an OWD initiative.	101	
74	Regional Plans	Updated during Regional Team meeting on March 11th.	103-104	Attachment 32

If you have any questions about these changes or need additional information, please contact Mary Brown at 636-524-8589.

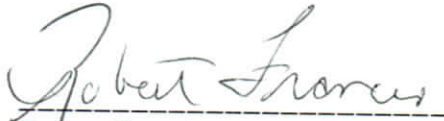
Sincerely,



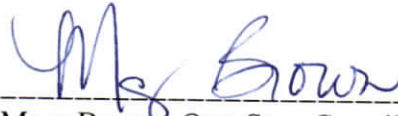
Dennis Gannon, County Executive



Tim Brinker, Presiding Commissioner



Robert Francis, Board Chair



Mary Brown, One-Stop Coordinator