

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING

January 26, 2023

Jefferson/Franklin Consortium Workforce Development Board held a virtual meeting on January 26, 2023, at 1:30 p.m.

The meeting was called to order by Robert (Bob) Francis, Board Chair.

Attendance was taken and a quorum was present. The following WDB members were in attendance: Board Chair, Bob Francis, Board Vice-Chair, David Crump, Joel Doepker, Debbie Durham, Amanda Black, Emma Fox, Julia Kampert, Jill Quaid, Annette Kendrick, Alissa Krueger, Julie Scannell, Steve Markus, Andrew Held, Nicole Hillemeier, Scott Pagel and Valerie Moore. Other interested parties in attendance: Mary Brown, Jane Kost, Shirley Wilson, Josephine Kershaw, Brian Heldenbrand, Kelsey Snider, Trish Davids, Eric Kappel, Lora Warner, Julie Johns, Todd Tracy, and Leanna Eckhoff.

Motion was made by Nicole Hillemeier, seconded by David Crump to approve the minutes of the October 27, 2022, Workforce Development Board (WDB) meeting (Agenda Item II.) Motion carried.

Workforce Services Reports (Agenda Items III. a-d) were presented as follows:

- a. Office of Workforce Development (OWD) Update – Valerie Moore
 - i. Arnold Job Center – Kelsey Snider
 - ii. Washington Job Center – Brian Heldenbrand
- b. Adult, Dislocated Worker, and Youth Program/Success Story – Trish Davids
- c. On-the-Job Training/Incumbent Worker Training Program – Eric Kappel
- d. Business Services Team – Bryan Herrick

Monitoring and Oversight (Agenda Items IV. a-d) – were presented as follows, by Mary Brown:

- a. Workforce Innovation and Opportunity Act (WIOA) Program Year (PY) 2022 (7/1/2022-6/30/2023), 1st Quarter Statewide Report Card
- b. PY'22 WIOA Performance to Date
- c. Department of Social Services SkillUp and Jobs League Monitoring
- d. Schowalter & Jabouri, P.C., St. Louis, performed audit of Jefferson/Franklin Consortium for the PY '21 (07/01/21-6/30/22).
- e. Equal Opportunity WIOA Program Analysis for PY'20 (7/1/2020-6/30/21)

Leanna Eckhoff presented on One-Stop Certification Review and process (Agenda Item V.)

- a. Certification Review Team must include:
 - i. Board Chair or designee

Not Approved

- ii. Representative from WIOA Core Partner (Titles I-IV)
- iii. Representative from WIOA Partner Agency
- iv. Representative from OWD, to be named by OWD Director

Motion was made by Steve Markus, seconded by Nicole Hillemeier to approve Certification Review Team, as presented, for Arnold and Washington Job Center Offices and proceed with certification process as outlined in state policy OWD Issuance, 06-2022, Missouri Job Center Certification Review Issuance.

The following organizations presented Community Workforce and/or Economic Development updates (Agenda Item VI.) :

- East Central College – Joel Doepker
- Jefferson College – Lora Warner
- Jefferson County Adult Education and Literacy – Julie Johns
- Vocational Rehabilitation – Amanda Black
- Department of Social Services – Emma Fox
- Jefferson Franklin Community Action Corporation – Jill Quaid

Civilian Labor Force Data was presented by Bob Francis. (Agenda Item VII.)

The Next WDB meeting will be held on April 27, 2023, at 1:30 p.m.

Motion to adjourn.